

**Rochelle Park Board of Education
Caucus Meeting Minutes- 7:30 P.M.
February 4, 2013**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Jay Esposito, Vice President	X	
Mr. Sam Allos	X	
Mrs. Teresa Cravello	X	
Mrs. Maria Lauerman	X	
Mrs. Dimitria Leakas	X	
Mr. Mark Scully	X	
Mrs. Patricia Bilka, President	X	

Others present:

- Bert Ammerman, Interim Superintendent
- Vincent Occhino, Interim Business Administrator/Board
- Cara Hurd, Principal
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the The Record and Our Town, in accordance with Chapter 231, P.L. 1975.

IV. Superintendent’s Report Mr. Ammerman reported:

- Earlier in the day the lights in the school went out for about 45 minutes. A transformer was out on Central Ave. The police department and PSEG responded and by the end of 2nd period the lights were back on. Had they not, we did have a backup plan. Fortunately we didn’t need to use it, and classes went on as usual.
- The PTA will have a general meeting on Wednesday February 6, 2013. The program, “Founders Day”, has been rescheduled for their March meeting.
- The Gymnastics program will be held on Wednesday February 13, 2013 at 7PM and Thursday February 14th for Midland Students.
- Pre-School – Latchkey and Kindergarten registration is underway. In the first week, 11 students were registered. Pre-School has already reached its max and currently we are taking information for a waiting list. Latchkey numbers are up.
- There will be a resolution for a special education placement
- There will be a resolution to approve the softball/baseball umpires fees. This was suggested by the auditors.
- There will be a resolution to approve board goals
- There will be a resolution to approve membership in Region V

- Mr. Ammerman supplied the board with a draft calendar for next year. There was a discussion regarding the calendar. Mr. Ammerman explained that for budget reasons the district will try to co-ordinate the calendar with Region V who supplies our busing for out of district students. Also need to look at Hackensack's calendar. The board made suggestions for changes. Mr. Ammerman will revisit the board's suggestions and give the board a new draft for next meeting.

V. Business Administrator's Report – Dr. Occhino reported:

- The playground is completed
- Dr. Occhino handed out the budget books to the board members and explained how it was setup and how to read it.
- There will be a resolution to have the election in November.
- State aid figures are due out the end of February. We will have a resolution to adopt a preliminary budget on the 4th.

VI. Principal's Report

VII. Reports – Committee Action Items

Buildings and Grounds- Mr. Esposito- *reiterated that the playground is open.*

Policy- Mr. Allos *obtained information on school uniforms. Next step would be to draft policy and get feedback.*

Mr. Scully stated it would be a change to the dress code.

President Bilka stated the board was at this time just exploring its options.

Mr. Scully- stated he would not be at the meeting next week, therefore he followed with his committee reports.

Transportation-Mr. Scully had a meeting with Nathalie in the Business office; HESPA Testing will be similar to the midterm schedules. Information will be on the website. There will be no mailings. Nathalie's extensions is 113, Mr. Scully asked fellow board members to direct parents with questions to Nathalie, and give Nathalie a heads up that someone is going to call.

Community & School Activities: Mr. Scully reported that the recreation will host a 6-7-8 grade Valentine's Day dance this Friday. The Thursday adult basketball is looking to extend the program. Mr. Scully stated there is some confusion as to when to submit facility use forms. It should be at least a week before the board meeting. He asked if facility use information could be put on the website.

Mr. Ammerman stated the problem is getting people to use the website. Two recent issues – PTA needs to be better organized so that you don't have changes going back and forth. Recreation requests should all go through the recreation secretary.

Mr. Scully- stated that recreation oversees everything but (and he used soccer as an example) has their own board.

Mr. Ammerman- stated the problem is we don't want to be the arbitrator.

Mr. Scully will discuss it with rec.

Mr. Allos talked about the cyber bullying/internet safety program recently started. He is still working on getting speakers.

VIII. Items for Board Action - Resolutions (If needed)

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

IX. Other Business:

X. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by Mrs. Cravello, seconded by Mr. Scully, to open public comment at 8:37 p.m.

Roll Call 7-0

NONE

Motion by Mr. Allos, seconded by Mrs. Lauerman, to close public comment at 8:38 p.m.

Roll Call 7-0

XI. Announcements:

The next Regular Meeting will be held on Monday, February 11, 2013 at 7:30 PM in the Media Center. The Special Public Hearing on the 2013-2014 Budget will be held Monday, March 25, 2013 at 7:30 P.M. in the Media Center.

XII. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the "Board") will convene in Executive Session to discuss confidential matters which include:
Personnel, HIB.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by Mrs. Lauerman, seconded by Mr. Esposito, to open Executive Session at 8:38 p.m.

Roll Call 7-0

Motion by Mr. Allos, seconded by Mr. Scully, to close Executive Session at 10:00 p.m.

Roll Call 7-0

Motion by Mrs. Cravello, seconded by Mrs. Leakas, to resume Caucus Meeting Agenda at 10:00 p.m.

Roll Call 7-0

XIII. Adjournment

Motion by Mr. Scully, seconded by Mr. Allos, to adjourn meeting at 10:00 p.m.

Roll Call 7-0